

12 May 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM:

[REDACTED]

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Acting Director of Logistics

SUBJECT: Report of Significant Logistics Activities for  
Period Ending 12 May 1983 [REDACTED]

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1. Progress Report on Tasks Assigned by the DCI/DDCI:

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No tasks assigned during this reporting period. [REDACTED]

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2. Items or Events of Major Interest that have Occurred During  
the Preceding Week: ,

S E C R E T

SUBJECT: Report of Significant Logistics Activities  
for Period Ending 12 May 1983 [ ]

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d. Industrial Security Briefing: [ ]  
of the Office of Security, recently completed a 90-day TDY with  
the Security Staff, OL. [ ] presented security briefings  
to private contractors doing classified business with the CIA.  
During this time, he visited 40 facilities throughout the United  
States and briefed 2,437 cleared employees. The Offices of  
Logistics and Security shared the cost of [ ] TDY.  
Response from company executives to lower-level employees was  
overwhelmingly favorable. The TDY can only be termed as very  
successful. [ ]

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e. Two-Color Press Status: Installation of the new  
Two-Color 50-inch Press continues at an excellent pace. All  
electrical work is completed, and the roller installation segment  
is also finished. The full testing and diagnostics phase will  
take place next week; and, if all is successful, it may be  
possible to run live material during the week of 25 May. [ ]

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f. Briefing by DO Records Management Officer: On 6 May,  
personnel from OL attended a briefing at Headquarters given by  
the DO Records Management Officer (DO/RMO). The subject of the  
briefing was the DO/RMO's proposal to use the WANG System in  
reproducing certain Agency forms. The format will be stored on  
a diskette, subject to recall at any time. With widespread use  
of WANG equipment, storage of forms at overseas stations/bases  
can be greatly reduced. [ ]

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g. WANG Supplies: Certain WANG supplies--such as,  
Delegate 10- and 12-pitch printwheels, OCR-A and Courier  
10-pitch printwheels, magnetic disk sets, and cartridge  
typewriter ribbons--will now be stocked in the Headquarters  
Supply Room. The supplies will be behind the counter and  
will have to be requested as needed. In the outlying buildings,  
the ribbons will be the only items stocked. To obtain the other  
supplies in those buildings, employees may phone the Headquarters  
Supply Room on extension [ ]

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### 3. Significant Events Anticipated During the Coming Week:

None. [ ]

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